



# ALLAMA IQBAL INSTITUTE OF MANAGEMENT

(Affiliated to the University of Kerala and Approved by A.I.C.T.E New Delhi)

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## Students' Induction Programme

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This document sets out the purpose, and general structure to be followed with guidelines for conducting the induction programme for new students at the Institute.

The induction programme is a mandatory part of the academics, and shall cover all the students of the institute at the commencement of the 2 year MBA programme.

### **1. Purpose**

- a. Help new students adjust and feel comfortable in the new environment
- b. Inculcate in them the ethos and culture of the institution
- c. Help them build bonds with other students and faculty members
- d. Expose them to a sense of larger purpose and self-exploration.

### **2. Aspects to be covered**

- a. Socializing: meeting other new students, senior students, student's union, Lectures by Eminent People;
- b. Associating: visits to University / college, visits to Dept./Branch/ Programme of study & important places on campus, local area, city and so on;
- c. Governing: rules and regulations, student support etc;
- d. Experiencing: Subject lectures, study skills, small-group activities, physical activity, creative and performing arts, literary activities, universal human values, etc.

### **3. List of activities to be included:**

1. Physical Activity
2. Mentoring
  4. Familiarization to Dept./Branch.
  5. Creative Arts and Culture
  6. Literary Activity
  7. Lectures by Eminent People
  8. Visits to Local Area

## 9. Extra-Curricular Activities in College 4. Mentoring:

Purpose of mentoring is to facilitate the students connecting with faculty members.

Each faculty will be assigned to mentor a certain number of students by the director. It is the responsibility of the faculty so assigned to ensure that a healthy relationship between the students and the faculty is developed and established.

Methodology for the mentoring sessions during the induction period will generally consist of Group discussions and real-life activities.

Recommended topics to be discussed:

1. Day 1: Student aspirations, family expectations
2. Day 2: Gratitude towards people helping me
3. Day 3: Human needs of (a) self and (b) body
4. Day 4: Peer pressure
5. Day 5: Prosperity
6. Day 6: Relationships

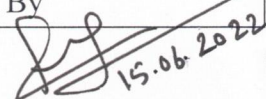
## 5. General Schedule to be followed for the induction programme:

Day	Morning Session	Afternoon Session
0	Academic registration & admission formalities	Course – subjects - structure
1	Institution orientation, Course – subjects - structure	Mentoring Meeting
2	Mentoring Human Values	Lecture by Industrialist
	Library	
	Computer Centre	
	Newspaper – current affairs	
	Basic Leadership	
	Basics of Communication skills, public speaking	
	Visit to the community	
	Trip	
	Student sponsored activity	
	Basic Math Skills	
	English Language Skills	
	Creativity and Innovation	

## 6. Records:

The faculty conducting the induction programme, and coordinating specific activities as part of the structure and schedule of the programme shall maintain records of the day's activities.

Sahirudeen S, Internal Quality Assurance	Dr. A.K.Sherief Director
Reviewed By	Approved By

  
15.06.2022

Distribution:

1. File
2. All faculty
3. Notice Board